



INFORMATION SYSTEMS DEVELOPMENT GROUP



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I. PURPOSE

The Information Systems Development Group (ISDG) will determine priorities regarding the development of Department information system projects and related applications.

II. MEMBERSHIP

A. Membership of the ISDG will consist of the following:

1. Chief, Bureau of Crime Control Strategies, who will serve as Chairperson, or designee;
2. General Counsel to the Superintendent, or designee;
3. Managing Deputy Director of Information Technology, Public Safety Administration who will serve as Vice-Chairperson, or designee;
4. Deputy Chief, Training and Support Group, or designee;
5. Director, Research and Development Division, who will serve as Secretary, or designee;
6. Deputy Chief, Bureau of Crime Control Strategies, or designee;
7. designee from the Office of the First Deputy Superintendent;
8. designee from the Executive Director, Office of Constitutional Policing and Reform;
9. designee from the Chief, Bureau of Patrol;
10. designee from the Chief, Bureau of Detectives;
11. designee from the Chief, Bureau of Counterterrorism;
12. designee from the Chief, Bureau of Internal Affairs;
13. designee from the Commander, Office of Community Policing; and
14. designee from the Commander, Labor Relations Division.

B. Membership of the ISDG will also include Public Safety Administration personnel having responsibility for the administrative functions of the Department, to include, overseeing and coordinating the Departments personnel, budget and fiscal responsibilities.

C. The Chief, Bureau of Crime Control Strategies will ensure the ISDG will meet at least quarterly and will conduct business only when a quorum of the membership is present.

D. A quorum will consist of the Chairperson or Vice-Chairperson and seven other members.

III. RESPONSIBILITIES

A. The ISDG is responsible for:

1. ensuring the Department's information collection mechanisms and data management technologies are in the best long-term interest for improving Department operations and management;

2. recommending projects that are in the best long-term interests of the Department for improving operations and management consistent with the overall direction established by the Superintendent and the City of Chicago;
 3. assessing and identifying user needs;
 4. reviewing security policy;
 5. recommending policies and strategies that promote data security and integrity;
 6. recommending strategies that will promote the development and sharing of regional, state, and federal information system resources;
 7. conferring with the Executive Director, Office of Emergency Management and Communications (OEMC), regarding any issues affecting communications systems;
 8. recommending strategies to promote the development, sharing, and reporting of relevant information to the Superintendent, the public, the Force Review Board, Civilian Office of Accountability, Bureau of Internal Affairs, and Officer of the Inspector General; and
 9. ensuring any Department Information Technology Plans are implemented.
- B. The Chief, Bureau of Crime Control Strategies, as Chairperson of the ISDG, is responsible for:
1. documenting the automated informational needs of the Department;
 2. presenting information concerning new and innovative computer technologies and information systems that will satisfy Departmental needs;
 3. ensuring that major new services and software are developed to meet the priorities identified by the ISDG and authorized by the Superintendent;
 4. reporting to the ISDG the cost and status of projects and proposals to determine feasibility;
 5. preparing and updating an Information Technology Plan;
 6. acting as the primary liaison with the City on information technology initiatives; and
 7. reporting the findings of the ISDG to the First Deputy Superintendent and Superintendent.
- C. The Director, Research and Development Division, as Secretary of the ISDG, is responsible for ensuring policies and procedures developed by the ISDG and authorized by the Superintendent are reflected in the Department's directives.
- D. Managing Deputy Director of Information Technology, Public Safety Administration, will confer with other city agencies, to identify possible grant funding for improving technologies and computerized systems.

(Items indicated by italic/double underline were added or revised.)

Authenticated by: KC

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Superintendent of Police

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