



COMMUNITY PARTNERSHIPS



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RESCINDS:			
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CALEA:			

I. PURPOSE

This directive outlines the definitions, documentation, responsibilities, and regular review of community partnerships between the Department and the community.

II. GUIDING PRINCIPLES

- A. The Chicago Police Department recognizes that strong partnerships with the community enable the Department to build and strengthen trust, identify community needs, and produce positive policing outcomes.
- B. The Department recognizes that in order to create true community partnerships, the Department must build and foster true collaborative partnerships through engagements that result in greater public trust between the community and the Department.
- C. The Department will engage in partnerships in a manner that is mutually beneficial to achieving goals of both the Department and partnering organizations.

III. COMMUNITY PARTNERSHIPS

- A. Community partnerships are relationships between the Department and the communities in which it serves that strengthen the lines of communication and actively allow the Department to engage in a positive and productive manner so that joint solutions and trust can be developed
- B. The primary objective of a community partnership is to develop and maintain a meaningful and lasting relationship with the Department and the communities in which it serves.
- C. These community partnerships will be used to effectively problem-solve and reduce crime, particularly violent crime.
- D. The Department defines community partnerships into two categories:
 - 1. **Formal Community Partnerships**—are any relationship between the Department and a community organization or stakeholder that is formalized by a contract, memorandum of understanding, or an agreement between them. The contract or agreement will define the roles and expectations of the Department and the community organization or stakeholder. Formal Community Partnerships may be financially supported by the Department but is not a requirement.
 - 2. **Informal Community Partnerships**—are any relationship between the Department and a community organization or stakeholder that has not be formalized by a contract or agreement. Informal Community Partnerships may be financially supported by the Department but is not a requirement.

IV. COMMUNITY PARTNERSHIP REVIEW

- A. The Office of Community Policing will review all Formal Community Partnerships. The district commanders in consultation with the District Community Policing Office and the District Advisory Committee (DAC) will review all Informal Community Partnerships within the district. This review will be conducted at least once a year and include, but not be limited to:

1. engagement goals are being met;
 2. community organizations are actively assisting in problem solving techniques; and
 3. accuracy of contact information is maintained.
- B. Each district will submit the findings of their review to the Office of Community Policing. The Office of Community Policing will include a section on their efforts to build and sustain community partnerships in the Community Policing Annual Report. The review will consist of the following factors including, but not limited to:
1. number of engagements conducted;
 2. number of residents reached;
 3. potential outcomes of the engagement or partnership.

EXAMPLE: Identified metrics may include, but not be limited to, reductions in calls for service, reductions in Radio Assignments Pending (RAPs), or reductions in Illinois Uniform Crime Reporting (I-UCR) incidents.

- C. Following the review of Formal Community Partnerships, the Office of Community Policing may consider or apply the terms of any contract, agreement, or memorandum of understanding in determining whether to continue or cease the partnership between the Department and the community organization or stakeholder.
- D. Following the review of Informal Community Partnerships, the district commander in consultation with the District Community Policing Office and the District Advisory Council (DAC) will determine whether to continue or cease the partnership between the district and the community organization or stakeholder.
- E. The Office of Community Policing and the District Community Policing Offices will ensure proper documentation and contact information is maintained for all community partnerships.
- F. Throughout the year, the Office of Community Policing and District Community Policing Offices will work collaboratively with District Advisory Councils to conduct regular outreach to identify new community organizations and stakeholders for future community partnerships.

NOTE: Any engagement with community organizations or stakeholder will be recorded in the Community Engagement Management System (CEMS).

V. RESPONSIBILITIES

- A. The Office of Community Policing will:
1. assist the district commanders and the District Community Policing Offices in establishing and maintaining formal and informal community partnerships.
 2. ensure review of both formal and informal community partnerships at least once a year, in consultation with the district commanders.
 3. ensure that each district has identified and maintains community partnerships that serve the specific needs of the community, including ensuring the district representatives have met, as appropriate, with residential, business, religious, civic, educational, youth, and other community-based groups to proactively maintain these relationships and identify and address community problems and needs.
 4. reserve the right to determine whether to continue, modify, or cease the partnership between the district and the community organization or stakeholder.
 5. ensure review of community partnerships by area deputy chiefs and district commanders during the District Strategic Plan Quarterly Review listed in Department directive titled "[District Strategic Plans](#)."

6. approve any Formal Community Partnership identified by the Department.
 7. ensure the District Community Policing Offices are notified of any new Formal Community Partnerships established for the Department.
- B. Legal Affairs Division will assist the Department by reviewing and formalizing contracts or agreements between the Department and community organizations or stakeholders.
- C. The district commander will:
1. ensure the review of established community partnerships during the District Strategic Planning Quarterly review process as listed in Department directive titled "[District Strategic Plans](#)."
 2. ensure the review of the established district formal and informal community partnerships at least twice a year and ensure that engagement goals are being met in consultation with District Advisory Council (DAC).
 3. ensure their District Community Policing Office is properly engaging community organizations or stakeholders.
 4. review and approve any Informal Community Partnership presented by the District Community Policing Office.
 5. ensure the Office of Community Policing is notified of any new Informal Community Partnerships that have been established within the district.
- D. The district community policing sergeant will:
1. identify community organizations or stakeholders that can be used to effectively problem-solve and reduce crime in their district.
 2. assign members of the District Community Policing Office to work collaboratively with community organizations or stakeholders to strengthen lines of communication.
 3. ensure proper documentation of all informal and formal community partnerships in their districts are entered into the Community Engagement Management System (CEMS) which can include, but is not limited to:
 - a. Community Partnership or organization address.
 - b. contact phone number.
 - c. contact name.
 - d. description of partnership and potential outcome.
 - e. formal partnership memorandum of understanding (MOU) or agreement, if any.
 4. consult with members of the District Advisory Committee (DAC) and other community members to ensure proper identification of community organizations and stakeholders for community partnerships.
 5. present identified informal community partnerships to the district commander for review and approval.
 6. ensure district patrol officers are informed of established community partnerships.
 7. ensure district resource guides include relevant and updated partnership information.

Authenticated by MWK

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