

Implementation Status Summary Report

Review of District Advisory Committees & Beat Meetings (CD-25-2020)

25 November 2025

This report summarizes the implementation status of the 4 recommendations and suggestions the Audit Division issued in its *Review of District Advisory Committees & Beat Meetings (CD-25-2020)*, as finalized on 26 June 2020.

Of the 4 recommendations:

- 4 (100%) are Closed - Not Implemented, which denotes that the Department declined to take action on the recommendation

CLOSED - NOT IMPLEMENTED

This section lists the recommendations and suggestions that the Department declined to implement.

Rec #	Priority	Rec Text	Rationale
Rec 1	N/A	Clarification of which DAC subcommittees, in both and definition, are to be viewed as mandatory within each district.	The Office of Community Policing (OCP) provided the Audit Division with various draft versions of proposed changes addressing the audit's recommendations. In the most recent iteration of the draft S02-03-14 <i>District Advisory Committee (DAC)</i> and the Draft DAC bylaws, all five required DAC Subcommittees were identified in both documents; however, there were discrepancies in the listed affinity subcommittees. Considering that 5 years have elapsed since the audit, the Audit Division considers these recommendations as not implemented
Rec 2	N/A	Specification of the method(s) and frequency with which each of the Department's districts is to verify, update, and share the names and contact information of its respective lists of community stakeholders with the Office of Community Policing.	OCP provided the Audit Division with various draft versions of proposed changes addressing the audit's recommendations. The most recent iteration of the draft S02-03-14 <i>District Advisory Committee (DAC)</i> addresses the recommendation, stating Department districts must

			verify, update, and share contact information annually with OCP. The draft also states that all applicable documentation will be uploaded to the Community Engagement Management System (CEMS). The draft DAC Bylaws do not provide any language that addresses the recommendation. Considering that 5 years have elapsed since the audit, the Audit Division considers these recommendations as not implemented
Rec 3	N/A	Clarification as to how frequently and/or how many times annually each district is expected to schedule and hold each of its types of community policing activities (3.a. DAC and Subcommittees; and 3.b. Beat Mtgs.).	OCP provided the Audit Division with various draft versions of proposed changes addressing the audit's recommendations. Potential discrepancies continue to exist between the most recent iteration of the draft S02-03-14 <i>District Advisory Committee (DAC)</i> and the Draft DAC bylaws. The draft directive states that DACs "should meet, at minimum, at least six times during a calendar year," whereas the draft DAC Bylaws state that DACs "shall meet at least once every two months during the calendar year." Considering that 5 years have elapsed since the audit, the Audit Division considers these recommendations as not implemented
Rec 4	N/A	Clarification of which documents related to the administration of DACs, DAC subcommittees, and beat meetings are to be maintained--and for what period(s) of time. This action should include consideration of the Department Forms Retention schedule and any other relevant requirements related to document retention.	OCP provided the Audit Division with various draft versions of proposed changes addressing the audit's recommendations. Neither the most recent iteration of the draft S02-03-14 <i>District Advisory Committee (DAC)</i> nor the Draft DAC bylaws include the recommended clarification. Considering that 5 years have elapsed since the audit, the Audit Division considers these recommendations as not implemented

AUDIT DIVISION

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